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ADMINISTRATIVE & FINANCIAL SERVICES

KIRSTEN LC FIGUEROA
COMMISSIONER

OFFICE OF MARIJUANA POLICY

ERIK GUNDERSEN
DIRECTOR

June 24, 2020

Dear Municipal Official:

I am writing today on behalf of the Maine Office of Marijuana Policy (OMP) and the Department of Administrative and Financial Services to update you on the implementation of adult use marijuana in Maine.

On April 10, 2020, OMP made the decision to indefinitely postpone the debut of Maine's adult use industry in response to the then-emerging COVID-19 pandemic. Despite that decision, OMP has continued to operate at full capacity by accepting applications, issuing conditional licenses, and remaining focused on doing everything in our power to move swiftly when we are able to launch this new industry.

As of the date of this letter, OMP has issued 128 conditional licenses. At this point, municipalities throughout Maine may be in receipt or can expect to soon receive OMP-issued local authorization forms from our conditional license holders. Local authorization is a critical step in the adult use application process.

If the municipal official(s) who will be responsible for receiving and processing OMP-issued local authorization forms have not recently met with staff from the office to discuss the local authorization process, please have them contact Tracy Jacques, OMP's director of licensing, prior to completing and returning the required materials. This important first step will help familiarize your staff with the adult use local authorization process and ensure the form is completed successfully prior to submission. Tracy can be reached via:

- **Email:** tracy.jacques@maine.gov
- **Phone:** (207) 530-7389

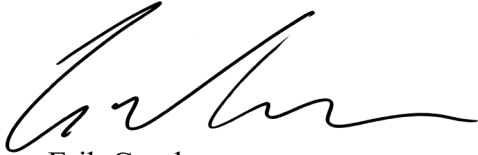
If your town or city is in possession of a local authorization form, the applicant has satisfied all local licensing and permitting requirements, and the municipal officials processing these materials have engaged with OMP on the local authorization process, we encourage your community to promptly complete and return these forms with the required supporting documentation. Successful completion of local authorization allows a conditional licensee to move into the active licensure phase of the licensing process with OMP. The processing and submission of local authorization forms currently or soon-to-be in your possession will allow OMP to continue preparing for active licensure and move Maine that much closer to identifying a retail sales launch date.

If you have any other questions or concerns about the work of the office, I encourage you or your staff to reach out. OMP can be reached via the following:

- **Online:** <https://www.maine.gov/dafs/omp/>
- **Newsletter:** <https://www.maine.gov/dafs/omp/about/stay-connected>
- **Email**
 - Licensing: licensing.omp@maine.gov
 - Compliance: compliance.omp@maine.gov
- **Phone:** (207) 287-3282

We look forward to working with you over the coming weeks, months, and years to successfully implement Maine's adult use program and thank you for your efforts on behalf of our current and future adult use conditional licensees.

Sincerely,



Erik Gundersen
Director
Office of Marijuana Policy